



## **OFFICE OF COUNTY MAYOR GLENN JACOBS**

Procurement Division, 1000 N. Central Street, Suite 100, Knoxville, TN 37917

### **Knox County Procurement Division Addendum I to Request for Qualifications 3422 Consultant Services for Unified Development Ordinance**

**Addendum Date: May 22, 2023**

**Buyer: Brian Hubbs**

**Closing Date: June 1, 2023 at 2:00 PM**

**Total Page(s): Two (2)**

**This addendum shall become a part of the RFQ and shall be acknowledged in Section IV, Part II of the respondent's submittal.**

#### **Questions/Answers:**

Question 1: Section 3.3.5 of the RFQ document says, "Manage and facilitate a minimum of four (4) large public engagement events." Would these focus on the land use, zoning district, site and subdivision design, and procedural matters of the UDO only or would the focus be those topics plus matters related to the Building Code, Fire Code and other Chapters of the City Code that are a part of this project as well?

Answer 1: Most of the focus for the public meetings would be on street standards, zoning and subdivision regulations. As for the Building Code, Fire Code and County Code, not much will change on these but as far as traffic, roads and bridges, there may arise the need for smaller meetings tailored to these subject areas.

Question 2: Could you please share the full anticipated consultant budget for this project?

Answer 2: No, that has not been determined yet.

Question 3: Will this process include policy rewrites or revisions such as traffic calming, traffic impact studies, etc.?

Answer 3: Yes, the process may include new standards and policies for areas such as traffic calming and traffic impact studies.

Question 4: In Section 3.1, Project Overview, it states to create a "map" but in Section 3.3 Scope of Work, it is not mentioned. Could you clarify?

Answer 4: In addition to the Zoning Code, a new Zoning map will need to be created for the incorporated areas of Knox County.



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Question 5: For the requirement of a Licensed Tennessee Attorney, does the attorney need to be pre-qualified through Knox County?

Answer 5: The attorney does not necessarily have to practice in Knox County but must be licensed to practice in the State of Tennessee with expertise in Tennessee State Law specifically where it involves land use. We foresee the attorney in a reviewer roll to take closer looks at the project as it relates to State legislation.

**End of Addendum I.**

A handwritten signature in blue ink, appearing to read "B. Hubbs".

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Brian Hubbs  
Construction and Contracts Specialist  
Knox County Procurement Division